


Title: Board Meeting Agenda			
Date: 22/09/15	Time: 7-9pm		
Venue: Banbury Town Hall			
Chair: Edward Duller		Minute taker: Carol Ball	
Agenda item	Description	Time	Who
1	Welcome and apologies	5 mins	ED
2	Declarations of interest	5 mins	ED
3	Public questions	10 mins	All
4	PAPER 1 Minutes of the last meeting - for approval Matters arising - for information	10 mins	ED
5	PAPER 2 CEO's report- for information and decision	15 mins	RC
6	PAPER 3 Healthwatch Oxfordshire Draft Strategy - for approval	15 mins	RC
7	PAPER 4 Healthwatch Oxfordshire Outreach Development Plan - for approval	15 mins	CM
8	PAPER 5 Head of Projects report - for information	15 mins	CM
9	Papers included for information and to note: Paper 6 Minutes of Project Group of 15/7/15 and 2/9/15 Paper 7 Minutes of Marketing Group of 22/6/15 Paper 8 Minutes of HR Group of 3/8/1	15 mins	
10	AOB	5 mins	

ED - Eddie Duller, RC - Rachel Coney, CM- Carol Moore