

David Smith  
BOB STP Lead  
Oxfordshire Clinical Commissioning Group  
Jubilee House  
5510 John Smith Drive  
Oxford Business Park South  
OX4 2LH

November 29, 2017

Dear David

I write on behalf of the four Healthwatch - Bucks, Oxfordshire, Reading and West Berkshire - all of which are stakeholders in the BOB STP. We have concerns that the BOB STP Stakeholder Engagement Forum - which 'enables wider partner engagement & involvement, opinion forming & briefing in the development and delivery of the STP' is not functioning as expected, and as such there is no vehicle through which the public can be involved in the BOB STP.

Please can you:

1. Let us have the date of the next meeting of this Forum
2. Have a copy of the terms of reference of the Forum
3. Explain your intentions to effectively communicate with the Stakeholder Engagement Forum members other than posting brief summary notes of the Executive Board meetings on the BOB STP web site.

We also register our disappointment that the BOB STP Executive Board did not include Stakeholder representation in the recent recruitment of the Director of BOB STP.

Yours sincerely,

Rosalind Pearce  
Executive Director, Healthwatch Oxfordshire