


Title: Board Meeting Agenda			
Date: 26/07/16	Time: 4-6pm		
Venue: Bicester Town Hall			
Chairman: Eddie Duller OBE		Minute taker: Carol Ball	
Agenda item	Description	Time	Who
1	Welcome and apologies	5 mins	ED
2	Declarations of interest	5 mins	ED
3	Public questions	10 mins	All
4	PAPER 1 Minutes of the last Board meeting - for approval Matters arising - for information	5 mins	ED
5	PAPER 2 Minutes of the last Board workshop- for approval Matters arising - for information	5 mins	ED
5	PAPER 3 Executive Director's report - for information.	20 mins	CM
6	PAPER 4 Business Manager's paper incorporating: <ul style="list-style-type: none"> • Charity conversion • First quarter accounts • Board governance • HR Policies: <ul style="list-style-type: none"> ○ Flexible Working ○ Annual leave ○ Grievance procedure <p>For noting and decision</p>	30 mins	CB
7	Directors' update	20 mins	All
9	AOB	10 mins	CM