


Title: Board Meeting Agenda			
Date: 22/3/16	Time: 7-9pm		
Venue: West Oxfordshire District Council Offices, Woodgreen, Witney			
Chairman: Eddie Duller OBE		Minute taker: Carol Ball	
Agenda item	Description	Time	Who
1	Welcome and apologies	5 mins	ED
2	Declarations of interest	5 mins	ED
3	Public questions	10 mins	All
4	<b>PAPER 1</b> Minutes of the last meeting - <b>for approval</b> Matters arising - <b>for information</b>	10 mins	ED
5	<b>PAPER 2</b> Acting CEO's report (including Head of Project's Report) - <b>for information.</b>	15 mins	CM
6	<b>PAPER 3</b> Business managers paper incorporating: <ul style="list-style-type: none"> <li>• Charity conversion</li> <li>• Board structure</li> </ul> <b>For noting and decision</b>	20 mins	CB
7	<b>Paper 4</b> Updated workplan - this paper will follow <b>for decision</b>	10 mins	CM
8	<b>Paper 5</b> Voluntary sector outreach <b>for information</b>	10 mins	CM
9	<b>DIRECTORS UPDATE</b>	20 mins	All
10	<b>Papers included for information and to note:</b> <b>Paper 6-</b> Minutes of Marketing Group of 3 <sup>rd</sup> February 2016 <b>for noting</b>	5 mins	All
11	<b>AOB</b>	10 mins	All

ED - Eddie Duller OBE, CB - Carol Ball, CM- Carol Moore, RM - Richard Maynard